

Bag Lunch Order Checklist

At the field trip site, teacher checks off students' names as they receive their lunch using this Bag Lunch Order Form.

This record is a Federal requirement in order for the school district to receive reimbursement.

Please return the completed form to the school cafeteria staff the day after the field trip.

School:	Departure Date:		
Room#:		Teacher:	
		✓ as each meal is	FS Staff only
	Name of Student	received by the student	CODE
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